



New client sign-up form.

Please note that this form is most suitable for single-property maintenance. If you have multiple properties with different specifications, you may need to attach a more detailed description of what you want done at each property. However, this form will give you a good idea of the information we need for each property.

Your details:

Full name.	
Billing address & postcode.	
Phone (landline).	
Phone (mobile).	
Phone (other, e.g. work).	
Email address.	

The property:

Site address & postcode (if different from billing).	
Any relevant details of site occupants. For example, "Grandad, John Smith, his mobile is 07707 007007".	
Detailed "foolproof" directions for finding and identifying the site. By all means include a map and/or photo if you think this might help & if you have one available.	

The work:

Please highlight / tick / state what you want done. If you're not sure, please add comments.

Please note that we may not be able to offer all of the different services at a competitive rate in all geographic areas. We might in such instances recommend other means to you of getting the work done (e.g. putting you in touch with another contractor).

Do you want regular ongoing maintenance, or a one-off?	Regular:	<input type="checkbox"/>	One-off:	<input type="checkbox"/>
Is there more to do on the 1 st visit, or is it in hand already?	More to do on 1st visit:	<input type="checkbox"/>	Already well maintained:	<input type="checkbox"/>

Cut grass.	<input type="checkbox"/>	Combat moss/algae on hard surfaces.	<input type="checkbox"/>
Litterpick.	<input type="checkbox"/>	Selective weed-killing within turf.	<input type="checkbox"/>
Trim shrubs.	<input type="checkbox"/>	Combat moss in turf.	<input type="checkbox"/>
Hand-weeding and border maintenance.	<input type="checkbox"/>	Cut back encroaching turf edge with edging iron, e.g. alongside paving, kerblines.	<input type="checkbox"/>
Autumn leaf clearance.	<input type="checkbox"/>	Remove dust and stone-chip buildup from alongside kerb-lines.	<input type="checkbox"/>
Weed-killing on hard surfaces.	<input type="checkbox"/>	Arboricultural (trees).	<input type="checkbox"/>
Other request, or comments. Please detail.	<input type="text"/>		

Waste disposal:

If we have to remove waste (clippings etc) from site, we have to pay commercial rates for disposal, at the likes of the SIC waste processing centre. We've no choice but to pass these charges (which are significant) on to the customer. We also need to take into account time involved (onsite / offsite) for disposal. Please indicate, where applicable, what you want done with any waste materials.

I'd prefer you to mulch our clippings in-situ (cheapest option).	<input type="checkbox"/>
Leave clippings in compost heap onsite (next-cheapest).	<input type="checkbox"/>
Bag up clippings, but leave them onsite for me to dispose of myself.	<input type="checkbox"/>
Bag and remove clippings (most expensive option).	<input type="checkbox"/>

Payment:

We strongly prefer payment by direct debit. It significantly reduces our administrative burden, which means we can pass those savings on to the customer. Customers are also covered by the direct debit guarantee. If a direct debit mandate form has not been attached to this document, a copy can be found at: http://shetlandgrasscutting.com/direct_debit_mandate_form.pdf

Approximate “desktop” estimates are available for grass-cutting, on our website, using “LawnCalc”.

Note – If you’re unwilling for us to proceed on an hourly-rate basis to begin with, this is likely to cause significant delays. However, if you’re happy for us to start on an hourly-rate basis, at least until we can get a firm price to you, then we should be able to get on with it as soon as a crew is in your area.

Please tick all boxes which apply –

I am willing to pay by direct debit, and would like you to contact me to discuss options for that:	<input type="checkbox"/>
I have completed and enclosed your direct debit mandate form:	<input type="checkbox"/>
I will NOT be willing to pay by direct debit, and wish to pay by other means instead:	<input type="checkbox"/>
I am willing for you to get on with work straight away, on an hourly-rate basis:	<input type="checkbox"/>
I have already completed and submitted a LawnCalc estimate, and am happy for you to proceed on that basis:	<input type="checkbox"/>
I need you to provide me with a quote in the first instance, please do NOT do any work until I’ve considered and accepted your costs first:	<input type="checkbox"/>

Marketing:

As stated in our terms, we will never pass your contact details to other firms for marketing purposes. We hate spam, and are not in the habit of sending out regular direct-mail / email marketing materials to our customers.

If you are willing to receive very occasional marketing materials from us (at the very most 6-monthly), for the purpose of helping make you aware of special offers or new/existing services that are available, please tick the box below to indicate your consent.

I’m willing to receive occasional marketing communications, as described above.

Terms, and consent:

Please read our standard terms and conditions, which either append this document, or can be found at: <http://shetlandgrasscutting.com/termsconditions.pdf>. Then, **sign and date below** to indicate your acceptance of our terms. If completing digitally, please type your full name.

I’ve read and accept your firm’s terms and conditions:

Today’s date: